

Sherwood Crossing 7910 Andrus Road, Suite 5 Alexandria, VA 22306 Ph: (571)481-4547 Fax: (571)551-6419

## 24 HOUR CANCELLATION & NO SHOW FEE POLICY

Each time a patient misses an appointment without providing proper notice (24 hours in advance), another patient is prevented from receiving care. Therefore, Mount Vernon Physical Therapy reserves the right to charge a fee of **\$50.00** for all missed appointments ("no shows") and appointments which are not cancelled with a 24 hour advance notice. This fee **(\$50.00)** will be collected upon arrival at next session.

If a patient is more than 15 minutes late for an appointment, we reserve the right to reschedule. Late arrivals are subject to the cancel/no show fee of **\$50.00** for the session which will be collected upon arrival at next session.

Thank you for understanding as we strive to best serve the needs of all our patients.

By signing below, you acknowledge that you have received this notice and understand this policy.

Patient Printed Name

Patient Signature

Date

Legal Guardian Signature

Date